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| **Delaware Cancer ConsortiumDelaware Cancer Registry Advisory Committee (DCRAC)** **combined meeting with the** **Delaware Cancer Registrars Association (DCRA)****APPROVED****Monday, January 11, 2021****Virtual Meeting****Time: 10:00am – 11:00am**  |
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| **Council Goals** |
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| **Members** |  |
| Did Not Attend | Rachel Gardner, Nanticoke Health Systems |
| Did Not Attend | David Bercaw, Medical Society of Delaware |
| Attended | Robert Hall-McBride, Christiana Care Health Systems |
| Attended | Stephanie Guarino, Nemours |
| Did Not Attend | James M. Monihan, MD, Allied Diagnostic Pathology Consultants, PA  |
| Attended | Nicholas Petrelli, MD, Helen F. Graham Cancer Center |
| Attended | Rishi Sawhney, MD, Bayhealth Medical Center |
| Attended | John D. Shevock, Bayhealth Medical Center |
| Attended | James Spellman, MD– Beebe Healthcare - Tunnell Cancer Center |
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| **Staff** |  |
| Attended | Wilhelmina Ross, Delaware Cancer Registry/Westat |
| Attended | Heather Brown, Delaware Division of Public Health |
| Attended | Jason Lawson, Delaware Division of Public Health |
| Attended | Maricarmen Traverso-Ortiz, Delaware Cancer Registry/Westat  |
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| **Registrars** |  |
| Attended | Brianna McKenzie, CHAMPS |
| Did Not Attend  | Starla Goodman, CHAMPS |
| Did Not Attend | Deborah Couden, Christiana Care Health Systems |
| AttendedAttended Attended | Colleen Grosso, Penn MedicineJennifer Knack, BayheathLori Hewitt, Bayhealth  |

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**Welcome/Review/Approval of minutes**

Members of the Delaware Cancer Registrars Association (DCRA) attended along with Delaware Cancer Registry (DCR) staff. The meeting began with motion to accept the October 2020 Delaware Cancer Registry Advisory Committee (DCRAC) minutes. The minutes were approved by the DCRAC members.

**Old & New Business**

**Review of Assigned Tasks**

Dr. Nicholas Petrelli opened the meeting with a discussion on the assigned task of the DCR’s Information Technology Modernization Plan, specifically for the eMaRC and Web Plus updates. Mr. Jason Lawson shared that there are no updates on eMaRC and stated that the software is working well. Additionally, Mr. Lawson updated the staff on downloading the newer version of Web Plus version 3.8.1. Initially the application worked well but then presented issues that needed troubleshooting. Mr. Lawson has been in contact with the Centers for Disease Control and Prevention (CDC) for solutions. The CDC has acknowledged server issues and are working on resolving the issues. Mr. Lawson will remain in contact with the CDC to provide updates to the DCR staff. In light of these changes, Dr. Petrelli suggested for Mr. Lawson to draft an infographic, which can serve as a brief overview on technological changes pertaining to the cancer registry software updates. This summary will be provided to the DCRAC members and submitted for publication to the Delaware Medical Journal (DMJ).

Ms. Wilhelmina Ross presented a PowerPoint presentation on updates to the DCR data completeness and quality for national submission years 2018 - 2020. The presentation reviewed and explained the 24-month and 12-month completion levels across the three years of submissions. There was an increase of completeness in the 24-month data and 12-month data in comparison to the 2019 submission but the completeness numbers were slightly less than that of the 2018 submission. The observed decrease in cases for national submission years 2019 and 2020 in comparison to 2018 was multifactorial. The required v18 conversion and the addition of the extension of disease fields may correlate with the decline of quality and completeness of cases reported to the DCR from state reporters as many facilities are adjusting to the new version changes. There were approved submission timeline extensions for year 2020 which resulted in more data collection and processing time at the DCR. Additionally, the 2020 submission was affected by the COVID19 pandemic, which hindered resources and abstracting goals for facilities.

A Data Quality Evaluation (DQE) was conducted in 2020 by the National Program of Cancer Registries (NCPR) to assess DCR’s data quality and completeness. DCR received an overall quality rating of 97.3% from this audit. This rating is in line with the trends seen at other state cancer registries. The quality evaluation consisted of reviewing consolidated data elements on the following sites: female breast, colorectal, lung and bronchus, corpus uteri, and prostate. The most major errors were seen in the primary site breast, having an error-free rate of at 95.1%. Prostate had the least amount of major errors, having an error-free rate of at 98.5%. In regards to individual data elements, *Diagnosis Summary- Scope Regional Lymph Node Surgery* and *Grade* accounted for the lowest accuracy proportions. Discrepancies in these areas accounted for 16% of the major errors found across all primary sites. Furthermore, treatment fields as an overall category accounted for the most percentage of major errors for all sites combined. The committee was notified the DCR will work with state registrars to improve their data quality across *grade* and *treatment* data items.

Dr. Petrelli requested that Ms. Brown provide an update on website activity. Due to a change in staff and reporting of the DPH website, DPH is no longer counting their number of visits for the DPH DCR webpage. However, Ms. Brown reported that there were 135,000 views that accounted for 70,000 different users for the DCR area of the healthydelaware.org (the website dedicated to the Delaware Cancer Consortium) website for the January 1, 2020 – December 10, 2020 time period. Dr. Petrelli encouraged that updates on the website should be sent as email notifications to the members of the committee as well as the chairs on the cancer committee.

Dr. Petrelli shared an article by Ms. Stephanie Guarino, published in the DMJ and encouraged Ms. Brown to add that information to [www.HealthyDelaware.org](http://www.HealthyDelaware.gov). A discussion around the next Cancer Program Practice Profile Report (CP3R) article followed. The CP3R is a report that gives feedback to Delaware’s Commission on Cancer (CoC), which designates programs to improve data quality; provide efficient awareness; and improve patient care and its accessibility. Ms. Brown shared that the next CP3R publication will be published in the March 2021 edition. Dr. Petrelli reminded Mr. Robert McBride that the DCC plans to publish one CP3R article per year. According to Mr. McBride the CP3R will be renamed to Rapid Cancer Reporting System (RCRS).

**Review of Executive Plan and Goals**

Dr. Petrelli reminded the committee that the execution plan was reviewed in the October 2020 DCRAC meeting.

**Delaware Cancer Registrars Association (DCRA)**

The Registrars initiated their discussion with the motion to approve previous meeting minutes from October. The Registrars announced appointed officers for 2021. DCRA plans to meet three times in 2021 virtually. The next meeting is the educational conference planned for April 2021.

Ms. Brown notified the DCRA members that they are welcome to provide content to be added to the Healthy Delaware website for further outreach to physicians and the Delaware community. Lastly, Ms. Maricarmen Traverso-Ortiz, the state trainer, provided educational updates to the registrars. These updates included the Solid Tumor Rules for 2018 and melanoma Solid Tumor Rules. There are upcoming free webinars provided by NAACCR on the 2021 SSDI updates. Finally, ICD-O-3 Version 3.2 for cases diagnosed in 2021 and forward will be used. The next DCRAC meeting is scheduled for April 12, 2021. The DCRAC meeting was then concluded.

**DCRAC Action Items:**

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| **Task** | **Responsible Party** | **Timeframe for Completion** |
| 1. Provide an infographic to the DCR, physicians, and Delaware Medical Journal on updates/changes on cancer registry software and how to navigate the changes.
 | Jason Lawson | April - JulyDCRAC Meeting |
| 1. In order to encourage further webpage interaction, Dr. Petrelli requested posting announcements by either DCRA or DCR that would provide updates on the registry that can include or when new journal publications.
 | Heather Brown | April DCRAC Meeting |
| 1. Draft CP3R publication
 | DCR | Mid-year by July meeting |

**Sharing Time**

No items discussed.

**Public Comment**

There was no public comment.

**Adjournment**

The meeting was adjourned on or about 11:00 am.

**Attachments**

Meeting documentation is available on the DCC website ([www.healthydelaware.org](http://www.healthydelaware.org)) or by contacting Rosemary Doughten (Rosemary.Doughten@delaware.gov) or 302-744-1000).

**Future Meetings**

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| **Next Meeting:****Monday April 12, 2021** | **Upcoming Meetings:** **Monday July 12, 2021****Monday Oct 11, 2021** |