



**CENTRAL UTAH WATER**  
CONSERVANCY DISTRICT

The Central Utah Water Conservancy District (District) is looking to hire students, particularly those studying **civil engineering** and **construction management**, for Asset Management / Engineering internship positions. Ideal candidates would be able to begin a winter internship as early as January 6<sup>th</sup>, 2025 **-or-** a summer internship as early as April 28<sup>th</sup>, 2025. Interns will work from the District's Orem office (1426 E 750 N) and will have opportunities to go into the field. Duties include:

- Collecting metadata for District infrastructure (e.g., locations, attributes, and media) and populating an electronic data registry
- Assisting civil engineers with project management responsibilities (e.g., drafting grant applications, preparing requests for proposals (RFPs), and reviewing contractor requests for information (RFIs) and submittals on active construction projects)
- Writing and editing technical documents with field operators and other full-time staff
- Researching technical topics and writing reports
- Working with GIS analysts to improve geographic accuracy on District assets
- Reviewing construction project documents to facilitate cost estimating
- Participating in project and facility inspections
- Other duties as assigned

The window of employment for the positions covers **two** semesters and varies based on the start date: winter (January-August 2025) and summer (May-December 2025). Interns are expected to work **15 or more hours** per week during non-summer months (January-April and September-December) and **40 hours** per week during summer months (May-August). Starting pay varies from \$17-\$21 per hour, based on qualifications and past work experience, with opportunities for pay increases every 4 months. Interested students should fill out an online application at <https://cuwcd.gov/employment.htm> by **midnight** on October 27<sup>th</sup> (**Sunday**), 2024. Questions should be directed to Blake Buehler at [blake@cuwcd.gov](mailto:blake@cuwcd.gov).