**Delaware Cancer Consortium**

**Early Detection & Prevention Committee Meeting Minutes**

May 22, 2014 - APPROVED

10:00 - 11:30 am

Delaware Technical & Community College - Terry Campus

Dover, DE

**Attendees**

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| **Attendees**Did Not Attend |  |
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| Did Not Attend | Tom Bauer, MD |
| Did Not Attend | Mark Baumel, Colon Health Center of America |
| Did Not Attend | Heather Bittner Fagan, MD, Christiana Care Health System |
| Did Not Attend | Victoria Cooke, Delaware Breast Cancer Coalition |
| Attended | Dr. Stephen Grubbs, MD, Medical Oncology Hematology Consultants, PA |
| Attended | Paula Hess, Bayhealth Medical Center |
| Did Not Attend | Nora Katurakes, Christiana Care Health System |
| Did Not Attend | Romie Lutz, Quality Insights of Delaware |
| Attended | Carolee Polek, DE Diamond Chapter of the Oncology Nursing Society |
| Attended | Robert Sikes, Ph.D., Univ. of DE, Center of Translational Cancer Research |
| Did Not Attend | Coy Smith, St. Francis Hospital |
| Did Not Attend | Dr. Estelle Whitney, OB/GYN Faculty Practice, Christiana Care Health System |
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| **Other** |  |
| Attended | Rebkha Atnapou, Johns Hopkins University |
| Attended | Chris Gibbons, Johns Hopkins University |
| Attended | Alexandra Parkowski, AB&C Creative Intelligence  |
| Attended | Albert Rizzo, American Lung Association |
| Attended | Jo Wardell, Alere Wellbeing, Inc. |
| Attended | Christy Wright, DE Division of Public Health, Social Service Administrator |
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| **Staff** |  |
| Attended**Staff** | Teresa Gallagher, DE Division of Public Health, Director of Screening for Life Jeane  program |
| Attended | Olga Gonzalez, DE Division of Public Health, SFL/CHAP |

**Review of Previous Meeting Minutes**

Meeting was called to order by Dr. Stephen Grubbs at 10:00 a.m.

Minutes from the March 24, 2014 meeting were approved as written.

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**Old & New Business**

Jo Wardell from Wellbeing, Inc. was asked to speak to the committee about the Quitline program and how they would be able to educate our lung cancer screening clients on smoking cessation. She explained how the program functions. At the present time, they have 83 face-to-face coaches in the state in all 3 counties. They hold face-to-face trainings twice a year. Drop-out rates have been lower with the face-to-face program. Enrollment in the program is not limited. If they don’t quit the first time, they can re-enroll again. Ms. Wardell offered to help the lung cancer screening program in any way they can.

Terry Gallagher presented the Lung Cancer Screening Guidelines chart, which included risk assessment, risk status, screening modality, findings and follow-up of screening findings. She discussed how we can get clients through the screening system and who’s going to be involved along the way.

The committee discussed the population that should be screened, the algorithms of how to proceed with the abnormalities on screening, and why this is such a tough program. One of the concerns Dr. Grubbs has is that the process is too complex for people to do. We will have to work with the physicians on that matter. Ms. Gallagher stated that this is still in draft form and that the committee's input is welcome. She also stated that individuals will enter this program by self-referral, primary care physician referral, radiologist referral, or through a nurse navigator (NN).

Ms. Gallagher reviewed the qualifications for this program are: clients must be DE residents, uninsured/underinsured, in the 138-250% federal poverty level. The program will also be open to the Delaware undocumented population. For any clients who have applied for insurance through the Affordable Care Act, they could be considered for the program if they meet any exemptions. Screening for Life (SFL) enrollment specialists will determine eligibility based on current SFL eligibility, and the new lung screening program eligibility. If they meet the criteria, they will be referred to a NN. A key element for the program will be the NN who will review the lung eligibility application for the program, and assists with obtaining the order/prescription for the lung screening. The NN will refer them to the Quitline, either by fax referral or brochure. Ms. Gallagher spoke to Lisa Moore, Tobacco Prevention and Control Program Administrator, and confirmed that the SFL program can send the Quitline fax referral if the client states they want to quit. If they're not ready to quit, the SFL program will encourage them to seek out the Quitline program and will give them contact information. Everyone who calls for any of the Division of Public Health's programs and identifies themselves as a smoker, they will automatically receive smoking cessation brochures.

Ms. Gallagher went on to add that once the client has a prescription for a lung screening, the NN will assist with referring them to a Radiologist. The Radiologist will incorporate in his report the next steps and algorithms for the NN, primary care physician or the Multidisciplinary Team (MDT). The results from the lung screening will be sent back to the NN and the NN will coordinate with the client, the MDT, and the primary care physician. If the results are not lung cancer but extraneous, the NN will assist the client with contacting their PCP and the NN will make sure the PCP will have the results as well. If they are positive and other testing needs to be done, the NN will coordinate that with the client. The NN will also have the responsibility to enter the test results information into the International Early Lung and Cardiac Action Program (I-ELCAP) system and case note in the Screening for Life.

Dr. Grubbs expressed his doubt whether someone who doesn't have lung cancer should go through the multi-disciplinary process. The committee agreed that the NN will consult with the MDT if needed but other non-cancer findings should go to the client's PCP and not the MD.

As of now, Medicare has not agreed to pay for lung cancer screenings. That could change in the future.

Ms. Gallagher presented the National Comprehensive Cancer Network (NCCN) Clinical Practice Guidelines. She used the established algorithms/guidelines, modified them for our program, and simplified them as much as possible.

Dr. Grubbs announced that Dr. Tom Bauer will no longer be an ad hoc member of the ED&P committee. He has taken a position in New Jersey and he will not be our I-ELCAP contact as originally planned. A replacement for Dr. Bauer is being considered.

The question has been brought up as to what other hospitals are being considered to participate in the program besides Christiana. Dr. Grubbs mentioned that they are considering Bayhealtyh, Beebe Healthcare and Nanticoke hospitals.

Nora Katurakes and Paula Hess agreed to identify the data that should be entered in the I-ELCAP system; she was not present at the meeting, and therefore, her results were not presented.

Ms. Gallagher shared the following question from Dr. Karyl Rattay: What will be done with the clients after they have been in the program for 3 yrs.? Dr. Grubbs' response was that we will first get the program started and then address the 3 years question at a later date.

A question was proposed as to when the committee will get the multi-disciplinary team together in terms of developing communication about this program. Dr. Grubbs stated that there is a team already at Christiana Care and it’s been running for a while. Ms. Gallagher asked for a list of names of the multi-disciplinary team. Dr. Grubbs said that he will ask Nora Katurakes to provide that list.

Dr. Grubbs brought out the question of advertising the program. Alexandra Parkowski of AB&C Creative Intelligence (ABC) said that she is planning a communications strategy towards educating primary care physicians (PCP’s) and letting people know about the program. Once she has a good grasp of the program and the population served, a plan will be established.

Albert Rizzo of the American Lung Assoc. announced that he will be a regular attender of our future meetings.

Ms. Gallagher said that she has the first draft of CPT codes and will send them to the committee via email.

The meeting was adjourned at 11:10 a.m. by Dr. Stephen Grubbs.

Meeting agendas, minutes and handouts are available upon request. Please contact Olga Gonzalez at: olga.gonzalez@state.de.us or call 302-744-1040 for copies of meeting materials. Thank you.

 **Future Meetings**

Next meeting will be held on July 21, 2014 at the Del Tech Campus in Dover, DE.